Application for recognition of study and examination achievements



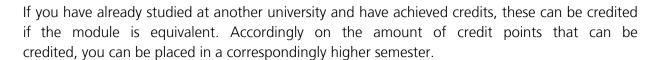
Surname, First name:				Student number:	_ Student number:				•	
Address:										
E-Mail:										
The following documents mu	st be enclos	ed with th	e applicatio	on:						
- (certified) copies of the rele - Proof (e.g. module catalogu				for recognition pe of the course/examination wo	ork (SW	S/ECT	S) and the	course content	t in copy	
I apply for the recognition of examination achievements	the		(Name of the	university) in the	in the study programme				my study and	
Only applies to first-time o I would like to be place I would like to stay in the	d in a corres	pondingly	_	ester on the basis of my recognis	sed ach	ievem	ents.			
	Type of	/pe of			Recognition:				Date,	
Performance provided	perfor- mance ²	ECTS ³	Grade ⁴	Recognition for the module:	Yes	No	Reason ⁵	with the grade	Signature of the Teacher (not to be obtained by the student)	
This section must be completed by the student!					This a	ea is f	illed in by th	e university!		
(Date, Signature of the Student)					(Date,	Signatu	ire of Dean of St	rudies)		
1: The transcript of records from the un	iversity at which	the course wa	is completed	5: Reasons			wiating scope o	r lack of denth of co	antant)	

- 2: e.g. two-hour written examination (K2), draft (E), exercise (Ü), practical (P), presentation (R)
- 3: European Credit Transfer and Accumulation System (credit points)
- 4: if no grade available: BE = passed

- 1 = Lack of equivalence (deviating scope or lack of depth of content)
 2 = Lack of equivalence (content-related competencies deviate too much from the module applied for)
- 3 = Lack of equivalence of the examination form
- 4 = Module name in the module description differs from the performance record
- 5 = The requested module is not offered in the selected degree program
- 6 = Other (complete on a supplementary sheet if <u>necessary</u>):



Placement into a higher semester Recognition of study and examination achievements



For this purpose, an application for **recognition of academic and examination achievements** must be submitted. You can find the form under Forms of the Examination Office --> General Forms.

If you have applied for a higher semester and there are no creditable achievements, the admission for the study place will be withdrawn!

The recognition procedure

You can use the form **Recognition of academic and examination achievements** to apply for recognition of academic and examination achievements already completed. The application will be examined by the respective examination board.

In the application, please list in detail which achievements you would like to have recognized for which of the study or examination achievements offered in your degree program.

The following evidences are required for the application:

- Achievement overview with signature and seal or stamp of the higher education institution
 - (The achievement certificate from the higher education institution at which this achievement was made)
- Module handbook (information on semester hours per week and lecture content)
- If necessary transcripts/certificates

The application with the relevant evidence must be submitted to the Enrolment and Examinations Office. The department will take care of the required signatures of the lecturers; you do not have to take any action here.

Time of recognition

All examination and study achievements must be recognized before the respective examination is taken. After successful recognition, the examination may not be taken again. An improvement of the result is therefore impossible.

All students are therefore advised to start the recognition process immediately at the beginning of the semester.

If you have any questions, please do not hesitate to contact the Enrolment and Examinations Office.





Postanschrift Ofener Straße 16/19
26121 Oldenburg
Telefon +49 44 1 7708 – 0
Telefax +49 44 1 7708 – 31 00
Hochschulleitung Friedrich-Paffrath-Straße 101
26389 Wilhelmshaven
Bankverbindung Nord/LB

ing Nord/LB IBAN: DE41250500000199893173 Swiftcode: NOLA DE2HXXX DE 265902596

UST-ID-Nr. DE 265902596 Steuernummer 70/200/01026 Internet jade-hs.de



Statistical information on study-related stays abroad Please complete and send to your examination office immediately

Surname:	First Name:		
student ID number:	Course of study:		
Signature:		Bachelor	Master

Since the winter semester 2016/17, we as a university have been obliged to collect additional statistical data due to the amended Higher Education Statistics Act.

Please provide the following information about your stay abroad or your longest stays abroad (maximum of three) in your current degree program, if you have had credits recognized for this or if the stay is part of a module or the degree program, and attach recognition certificates or proof of the stay(s), if not already submitted.

State	Duration (dd/mm/yyyy)	Type of stay abroad	Type of mobility program	Module(s) that was/are approved	Credit Points	Proof is available to th examination office
	from: until:					yes see attachment
	from: until:					yes see attachment
	from: until:					yes see attachment
	from: until:					yes see attachment



Key numbers and explanatory notes:

Тур	Type of stay abroad			Type of mobility program				
1	Study	 Semester stay at a university Combined study and internship stay within the framework of Erasmus+ 	1	EU program (EU- funded, e.g. Erasmus)	 All European education programs, up to date: Erasmus+ (2014-2020): Erasmus+ Study trips (SMS), Erasmus+ Student internships (SMP), EU-Third-country programs (EU-China, EU-USA, EU- Canada, etc.) 			
2	Internship	 Internship within the framework of Erasmus+E External internship (e.g. company internship) Trainee stay Practical semester 	2	other international/ national program (not EU-funded, e.g. university partnership)	 Scholarship from the university, Scholarship from the host university, Scholarship from a foundation (e.g. Studienstiftung, Friedrich Ebert Foundation, etc.), DAAD scholarship (including e.g. Promos, ISAP, Carlo-Schmid Program, FIT worldwide, Go East Summer School, IAESTE, etc.), Scholarship from the Pedagogical Exchange Service (PAD)/COMENIUS, BAföG abroad 			
3	Other study- related stays abroad	 Language course Summer School Project or final thesis Internship at a university (e.g. laboratory internship) Excursion, study trip (also within a module: in this case, please indicate the module completed here with credit points) Compulsory stay abroad for English students (without CP indication) 	3	No program, self-organized	 Self-financing, so-called free movers Internships abroad without a funding program 			